



## INFORMATION ABOUT THE DIRECTION REGARDING PRESENTATION OF OFFERS

THIS INFORMATION IS INCLUDED FOR THE ASSISTANCE OF THE PARTIES ONLY.

The *Direction Regarding Presentation of Offers* form may not be altered or amended in any way. There are to be no additional clauses added, nor any strike out.

The *Direction Regarding Presentation of Offers* form provides direction from the seller to the Designated Agent regarding presentation of offers.

Sellers may choose to provide their Designated Agent with instructions on one or two of the options. If no instruction is provided on this form:

- Buyer's Agents shall have the right to be present during their offer presentation
- Offers must be presented to the seller without delay

Except where the context requires otherwise, any reference in this *Direction Regarding Presentation of Offers* form, to a seller shall include an owner, landlord, or lessor, any reference to a buyer shall include a tenant or lessee, any reference to a listing agreement shall include a listing of property for rent or lease.

Any direction by a seller to restrict the attendance of a Cooperating Brokerage at presentation must be noted in the REALTOR® Remarks of the listing, and any direction by a seller to delay presentation of offers must be noted in both the Public and REALTOR® Remarks of the listing and must state, 'No presentation of offers until (a specified date and/or time)'.

If this form has been completed, the Designated Agent is required to post a copy to the MLS® System.

The Designated Agent is required to comply with all directions provided by the seller on this *Direction Regarding Presentation of Offers* form.

The Designated Agent is required to inform the seller of the pros and cons of any such direction. The Seller should be advised to seek independent legal advice prior to signing the form.

In the event the Listing Brokerage receives a written pre-emptive offer and the seller wishes to consider it prior to the published presentation date and/or time, the Listing Brokerage must obtain a revised *Direction Regarding Presentation of Offers* form, signed by the seller, and must update any such instruction that has been published on the MLS® System and posted as an associated document, all prior to presenting the offer; and

Prior to presenting the offer, the Listing Brokerage must notify all Cooperating Brokerages that have requested an appointment, have shown the property, have requested an offer presentation, or have requested in writing to be kept informed about offers or possible changes to the published offer presentation date and time, that the seller has changed their written instructions regarding offer presentations to an earlier date and/or time, and must give those Cooperating Brokerages equal and, where practical, concurrent opportunity to present their offer(s).



## Direction Regarding Presentation of Offers

**NOTE: This form may not be altered or amended in any way. There are to be no additional clauses added, nor any strike out.**

Regarding the listing of the property at:

\_\_\_\_\_  
(Property Address)

Pertaining to the Listing Agreement signed \_\_\_\_ Day of \_\_\_\_ Year \_\_\_\_

With: \_\_\_\_\_  
(Name of Listing Brokerage)

I/we hereby direct and instruct:

\_\_\_\_\_  
(Name of Designated Agent)

(Initial only those that apply)

### PRESENTATION OF OFFERS - ATTENDANCE

☐ ☐ ☐ To receive and present all offers without buyers' representation present.

### PRESENTATION OF OFFERS - TIMING

And/or

☐ ☐ ☐ That I/we will not review offers until:

\_\_\_\_ Day of \_\_\_\_\_ Year \_\_\_\_\_, at \_\_\_\_\_ am / pm.



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(Property Address)

**The Seller(s) confirm and acknowledge that:**

- 1. The Designated Agent is required to comply with all the above direction(s).**
- 2. A copy of this direction must be posted to the MLS® System.**
- 3. The Seller(s) and the Listing Brokerage agree that the said Listing Agreement shall remain in full force and effect subject to these direction(s).**
- 4. The Designated Agent has informed the Seller(s) of the pros and cons of the above direction(s) and has advised the Seller(s) to obtain independent legal advice prior to authorizing the above direction(s).**

Signed, sealed, and delivered this \_\_\_\_\_ Day of \_\_\_\_\_ Year \_\_\_\_\_

\_\_\_\_\_  
(Seller's signature)

\_\_\_\_\_  
(Listing Brokerage Name)

\_\_\_\_\_  
(Seller's signature)

\_\_\_\_\_  
(Designated Agent's signature)

\_\_\_\_\_  
(Seller's signature)